**Date: May 14, 2018**

**Location: Lewes Library 6:00 – 8:00pm Small Conference Room**

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Meeting called to order at 6:05pm

Attending Board Members: Kathy Davison, Lorie Seaman, Nick Pereira, Joanne Kempton, Rusty Rodgers and John Luzzi.

Absent: Nancy Hecker, Jay Abel.

Two residents in attendance.

**PRESIDENTS REMARKS:**

63 Election ballots have been received to date. The Election Committee will meet on May 23 under the direction of Jay Abel to tabulate the results.

April 9, 2018 Board Meeting Minutes by Lorie Seaman and seconded by Rusty Rodgers; all approved.

**TREASURER REPORT:** Joanne Kempton

* Financials presented from April 2018; details available upon request.
* There has been no response from Capital One, so Joanne and Kathy will make another in person visit to the local location as soon as possible.
* Audit has been completed and final findings will be announced at June annual meeting.
* 14 homeowners are still overdue (down from 19 homeowners last month); 4 are on medical hold. Joanne will meet with the attorney to start the lien process and court action by June 1. Two extensions were permitted this year as the Board was getting resident feed back on the confusion about the new due date and concern over the transition; this will not be the case for 2019.

**OLD BUSINESS:**

* Yard sale signs are up. Ad’s have been placed in Cape Gazette, and posted to Craigslist, our website, Facebook yard sales site, local grocery stores, library, post office and our Facebook community page.
* On Jay’s behalf, Kathy presented his idea for placing a sign at our entrances announcing that we are a HOA community. Additionally, he has suggested that once a resident has received an approved ARB for the current year, they would receive a designed color approval sign to place in their window to show other residents that they have received approval for improvements. Both ideas were enthusiastically approved. Great ideas Jay!

**NEW BUSINESS:**

* The summer newsletter will be sent following the June annual meeting and include all the information from the annual meeting.
* Various discussions on logistics for June Annual meeting were discussed and all board members were assigned various roles and responsibilities.
* Meeting with homeowner Randy Marshall has been set for May 29, 2018. He will bring one resident with him to discuss his inquiry.
* Update was given from DelDot and Planning and Zoning on the status of activity reference the two properties on Elm. Update was given from the Constable’s Office about property on Beech.
* There have been positive responses/feedback from residents, and we are expecting a good response for the annual meeting. For our Annual Meeting, an information table will be set-up. Coffee and light breakfast foods will be served. We are looking for any volunteers to help greet residents and other various needed tasks. Please contact us 682-3986.

**ARC Report:**

* There were 3 ARB’s this month and all have been approved. See agenda for specifics.

**Website Report**:

* Website and Facebook have been active sending announcements, local events, yard sale notifications and other important resident information.
* No further updates for website or Facebook.
* It is noted that more residents are using the website for inquires and joining our Facebook page!!!

**QUESTIONS FROM RESIDENTS:**

* Randy Marshall addressed the Board with compliments.

General Meeting adjourned at 6:50pm

An executive session was held with the Board members following and adjourned at 7:40PM.