**Date: September 10, 2018**

**Location:** Lewes Library 6:00 – 7:00pm Small Conference Room

**Meeting called to order at 5:55PM**

**Attendees:** Kathy Davison, Jay Abel, Joanne Kempton, Lorie Seaman, Shellie DiLauro, Nick Pieria, John Luzzi, Maryann Jachym, and Rusty Rodgers

No Sandy Brae residents were in attendance.

Approval of the August 13, 2018 meeting minutes: motion to approve by Rusty Rodgers and seconded by Joanne Kempton; all in favor.

No President comments, as there will be an executive session following meeting.

**Treasurer Report: Joanne Kempton**

* Financials: Reported and distributed for August 31, 2018
* Currently same 9 residents are outstanding for their HOA fees and fines. Most of these now have liens (6), or will have within the next 30 days, and one is being taken to court.
* Grass Cutting contract from Father & Sons for 2019 at the same cost as 2018; waiting for written bid. Still waiting for bids from Total Landscaping and Passwater Landscaping.
* Landscaping company was overpaid, and this is the reason for the high amount on the ledger; credit of $920.00 is forthcoming.
* No reply yet on the snow plowing for 2019. Kathy Davison to follow up with Scott & Sons.
* Motion to approve current financials by Rusty Rodgers seconded by Maryann Jachym; all in favor.

**Old Business:**

* Pet Signs (2) have arrived and will be posted in most concerning areas in our community; with permission from owners.
* Planning & Zoning continues to ignore Kathy’s email messages as they relate to the Elm Lane issue. Kathy will make a phone call to Todd Lawson, head of P&Z, next week to push this issue.
* From the DelDot meeting, regarding speed shelves, we are still awaiting feedback from Speaker of the House’s office to determine who would be responsible for cost of any installation. Once the Board gets that communication, the HOA needs to hold a community meeting where DelDot will make a presentation on the speed shelves for possible 2019 installation. A community vote will be done to approve the installation once the presentation meeting is done.
* Fence on Maple Drive should be completed this month.
* 18168 Hickory – has applied for a variance on their property.
* 18352 Pine – has gone into Sheriff’s sale; details are sketchy on current status of this property.

**New Business:**

* Fall newsletter is set to be sent end of November. Still seeking articles, ideas and other stories of interest from residents and Board. Numerous good ideas were discussed including a new highlighted resident to be featured.
* The mailing for the recount of the Covenants/Bylaws was sent out. 56 envelopes have already been returned. The cost for printing, envelopes, and postage was $1093, plus attorney fees. Phase 2 , the tabulation of results, will be on October 2. This is being conducted by Director Lorie Seaman. 6-person tabulation committees of residents from each section, Board monitor Rusty Rodgers, and Tabulation Chair, Lorie Seaman will conduct the effort. Vice President Jay Abel assisted in the solicitation of residents to participate.
* Yard Sale signs are up and we are hopeful for clear skies this weekend. We discussed for 2019 yard sales to have the Sunday posted as the rain-date. We should budget to reprint the current signs, signs to include Friday’s early bird, and that the signs be reflective. Ads will be in Next-Door listings, Face book, Cape Gazette; flyers are in banks, supermarkets, post office, and surrounding areas.
* There is an unauthorized DelDot sign on Beech that now has an additional sign added to the bottom. We have spoken to DelDot, and they will allow the original sign, which is grandfathered in, but the additional sign will need to be moved off this sign. A letter will be sent to the resident requesting this to happen.
* Legal council has advised us that Covenant 12 needs to have a “declaration of interpretation” because it is so vague we will need to address this covenant at the next Board meeting.
* 2019 meeting schedule will remain the second Monday of every month till further notice. However, we are all actively seeking a new location that may cost less and be more convenient to our residents, or either/both. This is will be completed by the November meeting
* Recent car break-ins may be symptomatic of other possible issues in the community. Kathy Davison to call Troop 7 to set an appointment to discuss our issues with them.

**Website:**

* No issues.
* Still working to determine bounce back emails. This will be completed by the November meeting.

**Architectural Review Committee Report:**

* 3 ARB’s turned in for various issues from Cedar, Willow and Beech: exterior painting, dumpster and shed.

**Violations:**

* 2 letters sent out for non-correction of covenants; fines were issued accordingly.

**Executive Session was called at 6:55pm**

**Meeting Adjourned 7:25pm**