**Date: July 9, 2018**

**Location: Lewes Library 6:00 – 8:00pm Small Conference Room**

**HOA Board photo taken at 6pm**

**Meeting with Jeanine O’Donnell our HOA State Farm Insurance Agent**

**Meeting called to order at 6:20PM**

**Attendees:** Kathy Davison, Jay Abel, Joanne Kempton, Lorie Seaman, Shellie DiLauro, Nick Pieria, John Luzzi, Maryann Jachym, Nancy Hecker, and Rusty Rodgers

No Sandy Brae residents were in attendance.

Approval of the June 11, 2018 meeting minutes: motion to approve by Rusty Rodgers, seconded by Joanne Kempton; all in favor.

**Treasurer Report: Joanne Kempton**

* Financials: reported and distributed for June 30, 2018.
* Payment received for snow removal.
* Currently only 8 residents are outstanding for their HOA fees. Most of these will now have liens, or will have within the next 30 days, and one is being taken to court. Three liens were placed this month, so they are not shown on the Treasurers report. Residents had until June 14 to respond or liens were placed. Attorney will place the liens. Treasurer to send out fine statements.
* Going forward it was determined that fines will be issued quarterly to those with liens until the obligation is met. John Luzzi motioned, and Lorie Seaman seconded; all in favor.
* We are waiting till August Board Meeting to determine if we want to transfer some of our funds into a money market or high yield accounts.
* Motion to approve current financials by Lorie Seaman, seconded by Jay Abel; all in favor.

**Old Business:**

* Apart from one resident on Beech Drive, no other reporting’s of fireworks were identified. No complaints received about fireworks. Board appreciates community compliance on this issue.
* Jay Abel installed HOA signs on existing posts by the entrances.
* Pet Waste Signs are still being looked into for cost or other issues.
* Lawn debris letters have gone out. Three residents contacted the Board already and have started to remove the problems. For the others, if the HOA needs to remove the debris, the residents will be called and notified of a removal date, and they will be invoiced accordingly by the hour.
* Landscaping project is still ongoing and may be placed on hold till Spring 2019.
* Still seeking quotes for tree stumps removal on Maple.
* Elm Street properties, still moving forward with DelDot and P&Z. Major issues continue to be residential properties being used for a business and vehicles accessing route one businesses from a residential community
* Postal Lane home being used for a business. President to get an update from P&Z on the hearing.

**New Business:**

* Discussion about a homeowner, who did not turn in an ARB form, has now violated our covenants as well as DelDot variances and road requirements as they have broken into the actual road.

**Website: Nick Pieria**

* No issues. All categories are up to date.

**Architectural Review Committee Report:**

* 4 ARB’s turned in for fence approvals and one notification of a dumpster on the property.

**Violations:**

Violation letters were sent out for old lawn debris on the property, unapproved driveway, uncut grass on vacant lots, and uncut grass on 3 residents.

**Executive Session was called at 7:10pm**

**Meeting Adjourned 7:45pm**