



SANDY BRAE HOMEOWNERS ASSOCIATION BOARD MEETING MINUTES

Date: August 10, 2020

Location: Executive Meeting Held via ZOOM 6:00PM – 7:00PM

Meeting called to order at 6:01PM

Attendees: Barbara Brewer, Kathy Davison, Joanne Kempton, John Luzzi, Nick Pieria, Rusty Rodgers, Lorie Seaman and Jack Temple. Absent: John Ritchie

President Remarks: President, Kathy Davison trying to get better control of ZOOM meetings and how we can better function in a Zoom environment. Looking forward to being able to meet in person again.

Approval of the June Minutes: Motion by Lorie Seaman; seconded by Joanne Kempton, all in favor.

Treasurer Report: Joanne Kempton

- Motion by Barbara Brewer to formally approve the June financials; seconded by Rusty Rodgers all in favor. Budgets are posted on the HOA website.
- Liens and wage garnishes were reviewed and continue as needed.
- Update given on delinquent and unpaid HOA dues. 1 property owner still owes 2018 dues, 3 are unpaid for 2019, and 6 unpaid for 2020. Every effort is being made by the Board to connect to these residents and get them to remediate the violations and pay the fines.

Old Business:

- For Fall planting, if anyone or your neighbors are splitting plants, or wish to donate, we have a volunteer who would like to do the Fall planting around our entrance signs.
- For the broken fence at the end of Locust Lane, a Board member is donating fencing from their yard for the HOA to use on this project. We are looking for volunteer for installation. We thank Lorie Seaman and Sandy Sullivan for this generous donation that saves the community money.
- Regarding the annual meeting, MCC has refunded our meeting room deposit. Their Board decided not to open the facility to any meeting requests for the remainder of the year. It is still undecided if we will have an Annual meeting this year in person, via ZOOM, or at all. This will be decided at September HOA meeting.
- Barbara Brewer did an investigation into repair or replace of the current 8 community entrance signs. She received several quotations for replacing and repairing with all 8 or reducing to 4 (one at each entry). Board voted for a \$10,000 budget for this project. John Luzzi asked to approve budget; Joanne Kempton seconded; all in favor. At the September Board meeting, Barbara will bring design options and estimates. After that, the community will be notified and become involved in the process.



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- Barbara Brewer followed up with Sussex County Fire Marshall in reference to a resident installed stove pipe out of the front of the home. Owner was visited by the fire department, was advised of potential fire issue, and has since been corrected.

New Business:

- Sussex County Council held a meeting on the new townhouse project on Postal Lane after it was denied by the Planning & Zoning Commission. Sandy Brae was present at the meeting represented by Kathy. Sussex County Council denied the building project as well as the rezoning; IG Burton was a great help to our community on this project. However, with these projects, they will likely come back, and try again. Thank you to all the residents that sent letters and emails to both Planning and Zoning as well as Sussex County Council against this project.
- Discussion on Fall Yard Sale. It was decided that due to the current COVID situation, the Fall yard sale be cancelled. Rusty Rodgers asked to approve; Barbara Brewer seconded, all in agreement. Residents can also host their own yard sales anytime of the year as long as they comply with COVIS regulations. Lorie Seaman will do a cancellation notice flyer for distribution on Facebook and e-blast. An article will go in the Fall newsletter.
- Fall newsletter will be out by October 1, 2020. Any residents wishing to add an article or nominate a neighbor to be highlighted are encouraged to email the Board.
- The information on the spotted lantern fly infestation that our neighbors in Planation East notified us about has been distributed to the Sandy Brae community via Facebook and e-blast. The Sandy Brae residents on Beech directly involved were contacted.
- Rusty and Kathy will do the August community ride around.
- Jack Temple will be putting together the information on a community drive for the Cape Henlopen School Food Pantry. It is empty now and needs to be filled once school begins. Often the food from this pantry is all the food some students get to eat all weekend. Final details at the September Board meeting.
- After resident complaints on our current grass cutting vendor, it is suggested for next season to place bids out again, as the areas are not being taken care of properly or to our satisfaction.
- Kathy has placed a request into DelDot Traffic Safety Department for installing safety bars at the four-way intersections of Linden/Dogwood and Beech/Locust. These are painted reflectors on the road to hopefully get traffic not to run thru the stop signs. These two intersections are currently very dangerous due to speeding cars failure to stop at the signs. Thank you to all the residents that brought this to the Board's attention.
- It is suggested to contact any out-of-state residents who have not been down to their homes who many have home or yard damage from the recent storm.

Remarks from Residents:

- In response to the letter received from resident denying the use of fireworks on July 4, and to remove their fines was discussed. Resident will be a sent letter, another copy of the DE State Law, and fine will stand.



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Violations:

- 7 residents continue to have unresolved violations; fines continue as appropriate.
- 5 emails/letters of concern were sent to residents as a result of July community drive around.

AR Forms:

- 9 AR Forms received this month

Executive Session ended at 7:08PM