



SANDY BRAE HOMEOWNERS ASSOCIATION BOARD MEETING

MARCH BOARD MEETING MINUTES

Date: March 8, 2021

Location: Meeting held via ZOOM 6:00PM – 7:00PM in Executive Session

Meeting called to order at 6:00PM

Attendees: Barbara Brewer, Kathy Davison, Joanne Kempton, John Luzzi and Lori Seaman. Absent: Jack Temple, and Janis Nezvesky-Schertzer. Matt Schlitter from DelDot's Southern District Public Works Engineer attended as a guest at this month's meeting.

Approval of the February Minutes: Motion by Joanne Kempton seconded by Lori Seaman; all in favor.

Matt Schlitter, from the Southern District Public Works Engineer, referenced his report on the repair to the streets in the third section and the understanding of the DelDot ROW as it applies to Sandy Brae and violations noted on his visit to the community in February.

President Remarks:

- The SBHOA Board does not sell or distribute the information on our residents to anyone or any business.
- HOA Board members should not be receiving mail from residents concerning HOA/community business at their home. The HOA has a post office box and correspondence to a certain Board member or to the entire Board needs to be sent there and only there.
- Every resident in the community knows by now if there is an issue, a concern, a request, a question, or anything that causes a resident to speak with the Board, that a request into the HOA email is always welcome. And any request will be responded to and action taken (if necessary) on these requests as quickly as possible. That is the process and it has been working for the past three years. Name calling, insults, bullying, profanity in communication to the Board is unacceptable and will not be tolerated.
- This Board has posted all agendas, minutes, financial reports, and important notices on the HOA website in a very timely manner for the past three years. Whatever was the process before January 1, 2018 we are not responsible for or know anything about.

Treasurer Report: Joanne Kempton

- Motion by Barbara Brewer to formally approve the February financials; seconded by Lori Seaman; all in favor. Budgets are posted on the HOA website.
- 1 property owner still not paid from 2018. 3 property owners not paid from 2019. 4 property owners not paid from 2020. 12 property owners not paid for 2021. Letters have been sent out to the 2021 property owners for failure to pay and violation fines placed accordingly.
- List of residents to have liens placed was reviewed and discussed.
- Collection Agency activity update: 3 new residents have been turned over to the agency for serious outstanding fines. Contact was made with all 3 residents.



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Old Business:

- For Board elections, there are currently 4 nominations from current Board members and 1 from the community. Deadline is March 15.
- The fence behind pumping station is still not installed; we are actively seeking handyman or service person to complete this small task.
- Fence repair on Locust Lane is completed.
- The new community entrance signs are completed, permits received, Delmarva Power has been out to mark the lines, and the sign company is holding the completed signs awaiting placement determination.

New Business:

- Janis and Jack did the February drive around but were both absent from meeting. Kathy will reach out to get report.
- No plans were submitted by the Warrington's to Sussex County for the Postal Lane RV & Boat Storage business. They have 3 years to submit plans.
- Discussion on how to enhance the HOA email performance. Residents need to open their emails to see what is going on in and around the community.
- Discussion on the items to be included in the Spring mailing due out first week in April. Lorie, John, and Kathy to have a zoom call on the content's March 13
- The board is discussing options for an annual meeting. An outdoor event is being discussed as we can assume the Lewes Library will not be available in time for normal June meeting. June meeting is June 13 9am-noon.
- Spring Newsletter will be sent out first week of April. Submissions from the Board requested.

Violations:

- 8 residents have unresolved violations; fines and further action continue as appropriate.

AR Forms:

- 3 AR Forms received this month

Resident comments, letters or email: Discussion on possible community events; a speeding white Nissan sedan through the community; a scooter running stop signs; a resident who has contacted our attorney notifying they will not be paying their fines and refuse to pay any dues or subsequent fines, and other threatening actions.

Executive Session ended at 7:25pm