



## SANDY BRAE RENTAL/ Non-Resident FORM 2023

Per the Sandy Brae Declaration of Covenants, any owner who rents their home may do so under certain conditions and is required on an annual basis to supply the SBHOA with the renter information. This applies as well to family members that live in the home on a fulltime basis.

**Failure to completely fill out this form and return it to the HOA is a violation.**

In addition to the requirements listed in the Covenant #22, the HOA Board requires the following is performed by the owner. The Board may request to see this information on the rental property residents:

- Criminal and employment background checks performed
- Commercial trash and recycling arranged
- Determination on who is responsible for lawn and garden care as well as outside maintenance of the home

**Since it is required that the renter or fulltime family member receive a copy of the HOA Covenants and Documents, please download a copy for them from the website, sandybraehoa.com. It is the property owners responsibility to do this.**

As in the past, all conversations involving your rental property fulltime family member/ will be between the HOA Board and the property owner... not with them.

Any questions or concerns involving renting your property, reach out to the HOA Board at sandybraehoa.lewes.de@gmail.com

Owner(s) Name(s) \_\_\_\_\_

Owner(s) Mailing Address \_\_\_\_\_

Owner(s) Phone Numbers \_\_\_\_\_

Owner(s) Email Addresses \_\_\_\_\_

Sandy Brae Address \_\_\_\_\_

**Rental Terms** \_\_\_\_\_ **Start Date** \_\_\_\_\_ **End Date** \_\_\_\_\_

**Tenant(s) Name(s)list all** \_\_\_\_\_

**Total Number of Occupants** \_\_\_\_\_

**Tenant(s) Phone Numbers** \_\_\_\_\_

**Tenant(s) Email Addresses** \_\_\_\_\_

If you use the services of a realtor to manage and rent your home in Sandy Brae:

Realtor Name \_\_\_\_\_

Realtor Address \_\_\_\_\_

Realtor Phone Numbers \_\_\_\_\_

Realtor Email Address \_\_\_\_\_

**Mail this form to: SANDY BRAE HOMEOWNERS ASSOCIATION PO BOX 244 NASSAU, DE 19969**