



SANDY BRAE HOMEOWNERS ASSOCIATION

BOARD OF DIRECTORS MEETING

September 10, 2024 5:30pm-7pm

MINUTES

ATTENDEES

Marty McDonnell
John Kelly
Lisa George
Jessica Harrison
Helena Hannah

Meeting called to order. 5:32PM

Approval of the August minutes – Helena made a motion to approve the August minutes, Jessica seconded, the motion passed.

President remarks – We will continue to work on managing the HOA and improving processes.

Treasurer Report

- Present August financials – John made a motion to accept the August financial reports, Lisa seconded, the motion passed.
- Update on any unpaid 2024 dues and fines. – one resident remains unpaid.
- Update on attorney dealings with residents - The court case is scheduled for 10/2/24.

Old Business

- Discussion on the August drive around. – There are two untagged cars; Emails will be sent.
- Discussion on outstanding violations. The pod on Postal and shed on Dogwood are still outstanding.
- Update on houses sold –There are two houses still on the market.
- Set up new Board meetings with attorney, insurance company, Techno Goober, and printcaost2coast. Marty will meet with insurance agent and other vendors including our attorney.
- School supply update - 26 households participated. Troop 7 thanked us for participating.
- Final discussion on Fall Yard Sale Logistics – The signs are out in the community and ads in the paper.
- Final discussion on September Newsletter – Lisa is waiting for several items before the newsletter can be sent for printing and mailing. The goal is 9/23/24.
- Discussion of snow removal and landscaping contracts. – Vendors will be contacted for pricing.
- Duplication of pertinent HOA documents to secure Google Drive – Update status - Completed
- Generic email address setup – update status – Marty has set up the addresses, all correspondence will be transacted on these emails.
- Update on outstanding AR Forms – See AR List
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New Business

- Discussion on 2024 Annual Dues - Jessica motion to raise the dues by \$10 annually, John seconded, the motion passed.
- Discuss looking into the feasibility setting up email addresses for HOA board- update status - Completed
- Sign repairs – John will take care of putting up/repairing the signs.

Violations

- 2 violations notices were sent and remain unresolved. 1 email sent for an untagged car in the driveway. 3 remain under attorney care.

AR

- 18364 Pine Lane – install fence - completed
- 34084 Mulberry Lane – Landscaping - completed
- 34020 Mulberry Lane – Generator installation
- 34515 Maple Dr – New windows, dumpster, portapotty
- 34101 Poplar – Tree work – complete
- 34123 Poplar – Generator
- 34246 Dogwood – Shed –
- 18371 Locust Lane – Landscaping - approved
- 34069 Willow – Roof replacement

Resident Comments: Several mails regarding school supply drive,

Adjourn: Meeting adjourned 6:54PM